2.0 Due diligence in certification of contractor's bills by user department.

2.1 Brief Introduction:

Vigilance executives carried out a periodic inspection on processing of contractor's bills at GSL with an objective to verify whether the procedure followed are in order.

2.2 Background:

Biennial rate contract (BRC) for painting work inside and outside GSL premises for the Year 2019-2021 being handled by Civil Department was scrutinised and flow of bills for payment purpose were verified.

During the examination, it was observed that the work order no. is not mentioned on the job cards for civil works. Further, the Work completion certificate is found to be certified by Civil Dept. rep instead of the concerned User dept.

2.3 Implementation:

The following Systemic improvements were suggested by Vigilance Department and accordingly suitable directives have been issued by CMD/GSL for compliance by all concerned.

a) Compulsory incorporation of Work order No. on all job cards.

b) User dept. to authenticate all job cards and work completion to be certified by the nominated executive of the user department only.

2.4 Impact and Benefits:

With the implementation of the above systemic improvements, the procedure for bill certification of the contractors has been streamlined.